

Deadlines, Dates, & Pledge Options



Campaign Deadlines

Please return completed packets by 11/19/26 preferred

Tax eligible donations are accepted through 12/31/26

Other UWBH Events

Month of Caring Pick Up & Power Up - 8/25/26 7:30 to 10am United Way of the Black Hills Office

Pick up your shirt ~ Grab a bite ~ Get ready to make a difference

Northern Hills Drive for Your Community - 9/26/26 10am to 3pm White's Canyon Motors

Southern Hills Bingo Fundraising Event - 10/17/26 Custer Beacon

Do you want to go green & paperless? Maybe an EPacket would work for your company?

More & more companies are benefiting from an electronic version of our campaign packets. In turn, this helps us save on costs & is a more user-friendly version of sharing our mission within workplaces.

How it works:

You will receive an email from our Data & Campaign Coordinator, Samantha Young, shortly after our campaign kicks off. The email will contain links to our packet campaign materials. You then can pick and choose what to share with your employees, as YOU know them best. All individual documents in your Epacket can be found at: www.unitedwayblackhills.org/campaign or by using this QR code.

For Impact Stories go to: www.unitedwayblackhills.org/impact-stories/



We have 2 types of pledging options for our Epackets:

Option A - All done electronically, including exporting a compiled Excel spreadsheet of pledges

- A link to your company specific electronic pledge forms is emailed to you, for you to forward to your employees
- The employees complete their company specific pledge forms online
- Once your workplace campaign is complete, you may export an Excel spreadsheet of all completed pledge forms
- Collect from any donors that chose to give via the cash/check option
- Notify us that your company's workplace giving campaign is complete (see options below) & UWBH will pull the Excel file
- Deliver any cash/check collected (see address below for mailing in checks or drop off at the UW office)

Option B - Forms can be done electronically but, still need to be printed/returned to UWBH

- Employees fill out their pledge form either electronically & print it or they can print out a blank form & fill it in
- Completed pledge forms are then emailed, or printed copies are turned into your HR department/campaign coordinator
- Once your workplace campaign is complete, return the forms to your payroll department for processing
- The printed versions or electronic copies of the pledge forms must be returned to us, along with a completed Employee Summary Report, which calculates your company's total

Completed packets can be brought back to the United Way office at:

621 6th St Ste 100
Rapid City, SD 57701

OR

email back to Brittney Jayo, Engagement Operations Coordinator
Brittney@unitedwayblackhills.org

If you have any questions, need additional copies of documents, or would like us to pick up your packet, please reach out to our Data & Campaign Coordinator, Samantha Young at Samantha@unitedwayblackhills.org or Development Director, Mari Sheldon at 605-343-5872 or Mari@unitedwayblackhills.org.

We would love to share great information with your team, please contact us for more information.